

Branch Manager _____

Date _____

Eastern Bank PLC. _____ Branch

Please close the following account on my /our behalf :

 Account No.

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 Type of Account: CASA TD RD Others.....

Account Title _____

 Proof of Submission of Tax Return (If Applicable):
 e-TIN no..... Assessment Year (document attached).....

 Debit Card attached Debit Card misplaced Unused cheque leaves attached/destroyed

Please cancel any instruction on my account and pay the account balance (less any charges payable by me/us):

 In cash

 By transfer to account no.

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Account Title _____

 By BEFTN:

Beneficiary name : _____ Account no. _____

Bank & branch name : _____ Routing number : _____

 Reasons for closing the account: Leaving Bangladesh Service quality concerns Charges

 Moving to another bank Other (please specify) _____

 Customer's Signature

 Signature of Joint Signatory

 S.V. (full signature with ID)

FOR BANK'S INTERNAL USE ONLY

Branch:

 Loan A/C Checked Unused cheque leaves checked/destroyed

 Standing Order/MDP Delinked Standing Instruction Not Exist/ Exist

 Debit Card Facility Aailed/Not Aailed Debit Card destroyed

 Checked By (With Seal/ID)

 BM/BOM/BSSM(With Seal/ID)

Operation :

 Standing Order Delinked A/C Balance _____

 Charge Deducted _____ Close out Balance _____

 A/C Closed By

 Authorized By