



# Schedule of Charges

With effect from July 01, 2021



## Current/STD Account

Particulars	Charges
Account Maintenance Fees-Current	BDT 300/- semi annually
Account Maintenance Fees-FCY Account	Equivalent to BDT 300/- semi annually
Minimum Balance Requirement	Nil
Minimum Balance Fees	Nil
Account Closing Fee	BDT 300/- or Equivalent (For FCY Accounts)
Account Maintenance Fees-other than Current	BDT 500/- semi annually
Processing Regulatory Permission for FX -remittance	BDT 3000-10000/-

## Account-Statement Charges

Particulars	Charges
Current/OD/STD Account- Regular Statement	Free Twice a Year
Additional Statement	BDT 100/-

## General Charges Applicable for OD, CA, SND & HPA

Particulars	Charges
Stop Payment on Cheque	BDT 100/-
Cheque Book Issue Charge	At actual, 1st one free (25 leaves)
Specially printed Cheque Book issue charge	At actual
Stop Payment Order Cancellation	BDT 50/-

## Certificates/Reports

Particulars	Charges
Balance/Interest Certificates	Free for June end and December end. BDT 100/- for additional certificate issuance.
Issuance of Solvency Certificate	BDT 200/-
Credit/Solvency Information (Local)-if requested by third party	BDT 200/-
Credit/Solvency Information (International)	BDT 200/-
Certificate for Inward Remittance	BDT 500/- per remittance
Certificate of Purchase/encashment of bonds/securities	BDT 500/-
Duplicate Advice (per advice)	BDT 500/-
CIB Report Collection Charge	At Actual(as per BB Charge)

## Local Funds Transfer

### Cash Withdarwal (Inter City)

Particulars	Charges
Up to BDT 50,000	Free
Above BDT 50,000 to 1 lac	BDT 150/-
Above BDT 1 lac to BDT 10 lac	BDT 500/-
Above Tk 10 lac to BDT 50 lac	BDT 2000/-
Above BDT 50 lac	BDT 5000/-

### Local Funds Transfer

Particulars	Charges
Issuance Pay Order	Up to BDT 1,000 : BDT 20; BDT 1,001-100,000 BDT 50; More than BDT 100,000 : BDT 100
Bangladesh Bank Cheque Issuance	BDT 200/-
Issuance of Duplicate FDR/PO/Other Instruments	BDT 200/-

### Cancellation of Local Fund Transfer

Particulars	Charges
Cancellation of Pay Order/B Bank Cheque	BDT 50/-
Stop Payment on Draft	BDT 500/- + Foreign correspondent charge

### Standing Instruction (SI)

Particulars	Charges
Standing Instruction (SI) creation charge	BDT 300/-
Failure of SI due to ISF	BDT 300/-
Amendment of SI	BDT 100/-
Cancellation of SI	BDT 150/-

### Sweep

Particulars	Charges
Sweep Creation charge	Free
Sweep-In (Charge for each execution)	Free
Sweep-Out (Charge for each execution)	Free
Amendment of Sweep	Free

## Salary Transfer

Particulars	Charges
Arrangement Fee	Free
Annual Subscription Fee	Free
Salary disbursement if the accounts are with EBL	As per negotiation
Salary Disbursement through Pay Order	As per negotiation

## Fund Transfer (FCY)

### Outward Remittance - FCY

Particulars	Charges
FCY Draft - Customer	Equivalent Currency Up to BDT 100,000 : BDT 100; BDT 100,001-500,000 : BDT 200; BDT 500,001-1,000,000 : BDT 300; More than BDT 1,000,000 : BDT 500/-
Fund Transfer through TT	Equivalent Currency Up to BDT 100,000 : BDT 100; BDT 100,001-500,000 : BDT 200; BDT 500,001-1,000,000 : BDT 300; More than BDT 1,000,000 : BDT 500/-+ Swift Charge BDT 500/- + foreign correspondence charge
FCY Fund Transfer for FC Loans and related charges Remittance	Equivalent Currency Up to BDT 100,000 : BDT 100; BDT 100,001-500,000 : BDT 200; BDT 500,001-1,000,000 : BDT 300; More than BDT 1,000,000 : BDT 500/-Swift Charge BDT 500/- + foreign correspondence charge-if any
FCY Draft on Bangladesh Bank	BDT 500/-
Regulatory post facto approval	BDT 1000-3000/-
Scrutiny Fee for Airline Remittance	Up to 0.15% of remittance amount min. BDT 500/-

### Cancellation of Draft/FTT

Particulars	Charges
FCY Draft Cancellation	BDT 200/-
TT Cancellation-FCY	BDT 200/-
Lost DD-FCY	BDT 500/- + Foreign Correspondence charge
TT Amendment-FCY	BDT 500/- + Foreign Correspondence charge

### Cheque Collection

Particulars	Charges
Outward Clearing Cheque - returned unpaid	Free
Inward clearing cheque - returned unpaid for I/Fund only	BDT 50/-

## Cost of Stationery

Particulars	Charges
TM Forms	Free
C Forms	Free
All other Forms-miscellaneous	Free

## Internet Banking

Particulars	Charges
Internet Banking Service - annual fee	Free
Duplicate PIN (if customer forgets or requests for new one)	BDT 160/-

## Lending

Particulars	Charges
Facility Renewal fee	Up to BDT 5 Million- 0.50% or BDT 15000 whichever is lower; More than BDT 5 Million- 0.30% or BDT 20000 whichever is lower
Reschedule/Restructure	0.25% but not more than BDT 10000/-
Documentation Fee	At Actual
Penal Charge	2% or as per sanction advice/agreement
Early settlement	Term Loan-0.5%, Demand Loan/Continuous Loan- Nil
Mortgage processing and documentation	Lawyer charge at actual
Loan Maturity Extension	BDT 1500/- per contract
Non Utilization Fee	Up to 0.25% on un utilized funded facility or as per sanction
Fee for Excess Over Limit	Up to 0.50%

## Digital Platform

Particulars	Charges
Digital Platform Fee-per annum	As per negotiation
Host to host integration setup/ maintenance fee	Up to BDT 10000/-
Technology Support Fee	As per Agreement

## Trade Services (Import)

### Sight LC/LC Under Cash Usance/LC Under Back to Back

Particulars	Charges
Commission of ULC opening/Extension of validity and increase of amount	1st Quarter up to 0.50%,SQ up to 0.50% p.q to be charged-days basis
Commission of SLC/BTB LC opening/Extension of validity and increase of amount	1st Quarter up to 0.40%,SQ up to 0.40% p.q to be charged-days basis
L/C under 100% Cash Margin	1st Quarter up to 0.25% ;Subsequent QTR. Up to 0.25% days basis
Amendment of L/C except increase of value and extension of validity	BDT 500-750/-
L/C Cancellation	Communication Cost at actual
LC Confirmation Arrangement Fee	Per Quarter @ NIL to 0.20%, Plus Communication Cost
Service Charges (For Foreign LC)	BDT 300/- to BDT 1500/-
Service Charges (For Local LC)	BDT 300/- to BDT 500/-

### Import Bills

Particulars	Charges
Import Bill Retirement (Under Sight L/C)	BDT 500/-
Collection of Bills (Not Under L/C)	BDT 500 to BDT 1000/-
Shipping Guarantee	BDT 500/- to BDT 1500/-
Discrepancy Fee & Other Charges (On Beneficiary)	For Foreign Docs: USD 25/- to USD 50/ Flat plus Communication Cost USD 20/-
	For Local Docs: USD 10/- to USD 20/ flat when payment in FCY
Import Documents Return Fee	BDT 2500/-

### Acceptance and Usance Bills

Particulars	Charges
Acceptance Commission	1st Quarter up to 0.40%,SQ up to 0.40% p.q to be charged-days basis
Import Lodgement of Inward Documents	BDT 500/- flat
Maturity date Extension of Accepted Bill	BDT 1500/- per bill
EDF Loan Maturity Extension	BDT 1500/- per contract
Reimbursement/Payment Charge (To Be Realized from customer)	BDT 500/- to BDT 1000/ plus Communication Cost
FDD Commission (Applicant)	Equivalent Currency Up to BDT 100,000 BDT 100; BDT 100,001-500,000 : BDT 200; BDT 500,001-1,000,000 : BDT 300; More than BDT 1,000,000 : BDT 500/-
FDD Commission/Electronic transfer through BB for LC Payment (Beneficiary)	Equivalent Currency Up to BDT 100,000 BDT 100; BDT 100,001-500,000 : BDT 200; BDT 500,001-1,000,000 : BDT 300; More than BDT 1,000,000 : BDT 500/-

## Miscellaneous

Particulars	Charges
Processing regulatory approvals for B/E Extension or Others	BDT 3000-10000/-
Credit Report Collection	At actual
B/L Endorsement Signature verification charge	BDT 100/- per B/L
Advance Remittance Processing Fee	BDT 750 /-
LCA Issuance Fee and Commission	As per negotiation up to 0.40% per quarter

## Cost of Forms

Particulars	Charges
L/C Application	BDT 100/- to BDT 300/- + Stamp charge at Actual
LCA	BDT 25/- to BDT 100/-
IMP	BDT 25/- to BDT 100/-
Issuance of Certificate	BDT 100/- to BDT 500/-

## EXPORT

Particulars	Charges
L/C Advising	BDT 500/- to BDT 750/-
L/C Amendment Advising	BDT 300/- to BDT 750/-
Data Entry related to EXP. Issue and others	BDT 25/- to BDT 100/- per set
Local Export Bill Negotiation/Collection Commission	Up to 0.15% when there is no exchange gain, BDT 500/- when there is exchange gain
Foreign Document/Negotiation Collection	BDT 300/- to BDT 500/- per set document
Buying House Commission Payment Processing Charge	BDT 500/- flat
Issuance of PRC	BDT 100/- to BDT 500/-
Issuance of any other certificate	BDT 100/- to BDT 500/-
Transfer of LC / Amendment (Customer)	BDT 500/- to BDT 750/-
Transfer of LC / Amendment (Non-customer)	BDT 750/-
LC Confirmation	Up to 0.20% p.q
Collections where proceeds received in BDT	BDT 500/- Per Document
Arrangement Fee in BDT for OBU Bill Finance	Up to 2% of financed amount
Bill Processing Fee for ENTREPOT basis collection document	BDT 3000/- per document
Authorization letter to collect documents/FDD from other banks	BDT 500/-
EXP cancellation Fee	BDT 500/-
Processing Charges for Cash Assistance	0.20% on disbursed amount, minimum BDT 2000/-per case
Extension of Acceptance Bill	BDT 1500/- per bill

## GUARANTEE

Particulars	Charges
Issuance of Guarantee	1st Quarter up to 0.50%, SQ up to 0.50% p.q to be charged-days basis
Amendment of Guarantee for Extension of Validity/Increase of Amount	Per Quarter @ 0.20% to 0.50%, Subsequent Qtrs. @ 0.15% to 0.50% days basis
Commission for Issuance/extension of validity of guarantee against counter guarantee of foreign bank	Up to 0.60% per quarter, Minimum USD 300/-
Issuance of Amendment of Guarantee without extension of validity/Increase of Amount	BDT 500/- to BDT 1000/-
Advising of Guarantee to the Beneficiary by adding our confirmation	Up to 0.60% per quarter, Minimum USD 50/-
Advising of Amendment of Guarantee for Extension for validity/Increase of amount to the Beneficiary by adding our confirmation	Up to 0.60% per quarter, Minimum USD 50/-
Advising of Amendment of Guarantee without Extension of validity/Increase of amount to the Beneficiary by adding our confirmation	Up to 0.60% per quarter, Minimum USD 50/-
Advising of SBLC/Guarantee without confirmation	USD 50/-
Advising of SBLC/Guarantee Amendment without confirmation	USD 50/-
SBLC/Guarantee Confirmation	As per negotiation
Upload in E-GP Portal (Guarantee, Amendment Pay order)	BDT 500/-
Miscellaneous (Including Stamp Cost)	BDT 500/-

## Communication Costs / Misc. Cost for Trade Service

Particulars	Charges
Full Operative SWIFT LC/LG Foreign	At Actual
Amendment of L/C / LG by SWIFT (Foreign)	At Actual
Full Operative SWIFT LC/LG (Local)	At Actual
Amendment of L/C / LG by SWIFT (Local)	At Actual
Processing Regulatory Approvals (Extension of Export Bill Repartition, Agent Commission and others)	BDT 3000/- per document
SWIFT Charge for Acceptance (Local)	At Actual



## Other Misc. Charges

Particulars	Charges
Courier (Outside Country)	At Actual
Courier (Inside Country)	At Actual
Any other SWIFT message, not mentioned otherwise	BDT 500/-
Postage (Inside Country)	BDT 50/- to BDT 100/-
Attestation of documents	BDT 100/- per set
Forced Loan Processing Fee	at the rate of client's LC commission for 1st Quarter up to 0.40% of LC value
Processing of Regulatory Approval for FC loan	BDT 5000-10000/-
Advisory Fee	As per negotiation
Fund/Facility Arrangement Fee	As per negotiation up to 2% of arranged fund
Agency/Trustee/Escrow Account Fee	As per negotiation
Account bank fee	As per negotiation
Facilitation Fee	As per Negotiation
Finance Arrangement Fee	As per Negotiation
Letter of Commitment Fee	BDT 500/-
Documentation Deferral Fee	As per negotiation up to BDT 100,000/-
Any other type of transaction or service	As per negotiation

1. This schedule of charges applies to normal transactions. Stamp duty, correspondent charges and other out-of-pocket expenses (if any) may be added. The bank reserves the right to impose charges on transactions which are not covered in this schedule as per negotiation with customer.
2. VAT is applicable as per NBR regulation at present@ 15% on all fees except in cases waived by NBR.